



## Information Security Policy Statement

**Unlimi-Tech Software Inc.**, a body duly incorporated under the laws of Canada, having its principal place of business at 1725 St. Laurent Blvd., Suite 205, in the City of Ottawa, in the Province of Ontario, CANADA K1G 3V4 (hereafter “Unlimi-Tech”);

Unlimi-Tech is committed to maintaining and improving information security within its practices and minimizing its exposure to risks. It is therefore Unlimi-Tech’s policy to ensure that:

The confidentiality of corporate, client and customer information will be assured;

Sensitive information (however stored) will be protected against unauthorized access;

The integrity of information will be maintained;

Information will be made available to authorized business processes and employees when required;

Regulatory and legislative requirements will be met;

Business continuity plans for mission critical activities will be produced, maintained and tested;

Information security training will be made available to all staff;

Unlimi-Tech will comply with “Personal Information Protection and Electronic Documents” (PIPED) act.

Since January 1, 2004, PIPEDA applies to all personal information collected, used or disclosed in the course of commercial activities by all private sector organizations incorporated under the laws of Canada.

All breaches of information security, actual or suspected, will be reported to and investigated by Company security personnel.

**John Tkaczewski** , *President Unlimi-Tech Software Inc.*